

**Title:** Preschool Extended Learning Teacher **FLSA Status:** Non-Exempt, Hourly (Part Time)

**Department:** Extended Learning **Reports to:** Preschool Director

**Direct Reports:** 

**Position Summary:** The Extended Learning Teacher will oversee the provision of safe, engaging, and educational after-school activities in a Christian environment for students ages 2.5 to 5 years old. They will be responsible for teaching and guiding a small group of preschool students from 2-6 pm each weekday.

## The duties and responsibilities include:

- Planning and scheduling a variety of recreational and educational activities which are developmentally appropriate and in line with Dayton Christian's mission and vision.
- Working with other extended learning staff to maintain the safety and well-being of preschool students.
- Coordinating with the preschool director and school day teachers to ensure alignment with curriculum.
- Communicating effectively with parents and caregivers about the daily progress of students including any issues or concerns that arise.

**Position Qualifications:** Must have minimally a High School Diploma.

## **Physical Requirements:**

Ability to move about the building and property site.

Ability to assist students in and out of a vehicle or chair.

Ability to lift and move objects such as boxes of paper, books, and related materials.

Being able to physically respond to emergency situations (fire, tornado, student protection from intruder, etc.)

Ability to lift up to 20 pounds on a routine basis.

## **Mental Demands:**

Ability to maintain emotional control under stress while maintaining a clear focus on the student and his/her needs.

Communicating well with parents on events, issues, and updates regarding our Extended Learning Program.